

APPENDIX A - DEMA DIRECTIVES

DEMA PAM 10.01

12 May 2003

Directive Number and Title		Proponent	Date
10	Administration		
10.1	DEMA Publications	DEMA-RM	16 May 97
10.2	General Staff	DEMA	15 Feb 95
10.3	Internal Audit Policy & Procedures	DEMA-AU	2 Aug 95
10.4	Mail Administration	DEMA-JP-R	1 Oct 02
10.5	vacant		
10.6	Records Management	DEMA-RM	15 Jan 96
PAM 10.	Index of DEMA Publications	DEMA-RM	15 Jan 96
	Statutory References:		
ARS 26	DEMA		
ARS 38	General Government Administration		
20	Human Resources		
20.1	Vacant		
21.1	State Unit Allowance	DEMA-MWR	15 Aug 97
22.01	State Personnel Administration	DEAM-JP-P	1 Dec 02
25.1	Military Technician Personnel: AZ NG Incentive Award Plan	AZAA-HRO	1 Feb 98
25.2	Technician Assistance Program	AZAA-HRO	10 Dec 96
25.3	Technician Performance Appraisal Plan	AZAA-HRO	1 Feb 98
	Statutory References		
ARS 41	State Personnel Administration		
30	Public Affairs		
40	Finance		
40.1	Vacant		
40.2	DEMA Procurement	DEMA-RMC	19 June 95
40.3	Financial Management of DEMA Programs	DEMA-RMD	1 Dec 97
40.4	Education Reimbursement	DEMA-RMD	1 Aug 95
40.5	Officer's Uniform Allowance	DEMA-RMD	1 Mar 96
40.6	Travel Procedures	DEMA-RMD	15 Jan 96
	Statutory References		
ARS 35	State Fiscal Management		

APPENDIX A - DEMA DIRECTIVES (continued)

DEMA PAM 10.01

12 May 2003

Directive Number and Title		Proponent	Date
50	Property/Facilities Management		
50.1	State Property Management	DEMA-JP-R	1 Apr 01
50.2	Real Property Planning Board	DEMA-JP-F	1 Nov 01
50.03	Recycle Program	DEMA-JP-R	1 Jan 01
60	Requests for Assistance or Equipment		
70	Risk Management/Loss Prevention		
70.1	Loss Control Program	DEMA-RMG	1 Aug 94
70.2	Exposure Control Plan	DEMA-RMG	1 Aug 94
70.3	Emergency Procedures	DEMA-RMG	1 Aug 94
70.4	Property Management	DEMA-RMA	1 Feb 96
80	Security		

APPENDIX B – POLICY LETTERS

DEMA PAM 10.01

12 May 2003

Letter No	Title	Proponent	Date
10	Administration		
10.01	Policy Letters	DEMA-JP-P	7 Jul 99
10.02	Chain of Command	DEMA-TAG	7 Jul 99
10.03	Official Correspondence	DEMA-TAG	7 Jul 99
10.04	Contact with Governor's Office	DEMA-TAG	7 Jul 99
10.05	Solicitation in DEMA Facilities	DEMA-JP-P	7 Jul 99
10.06	DEMA Legislative Initiatives	DEMA-JP	7 Jul 99
10.07	Proclamations	ADEM	7 Jul 99
10.08	Visits by or Invitations to General Officers and VIPs	DEMA-TAG	7 Jul 99
10.09	Vacant		
10.10	Reporting of Significant Events	AZAA-PT	7 Jul 99
10.11	Vacant		
10.12	Proprietary Rights in Computer Software	DEMA-JP-R	7 Jul 99
10.13	Use of State Computers	DEMA-JP-R	7 Jul 99
10.14	Arizona National Guard Environment	DEMA-JP-P	7 Jul 99
10.15	Cellular Phone Usage	DEMA-JP-R	7 Jul 99
20	Human Resources		
20.01	Sexual Harassment	AZAA-HRE	15 Sep 99
20.02	Vacant		
20.03	Vacant		
20.04	ADA Grievance Procedures	DEMA-TAG	7 Jul 99
20.05	Departmental Smoking Policy	DEMA-JP-P	7 Jul 99
20.06	DEMA Drug-Free Workplace	DEMA-JP-P	7 Jul 99
20.07	Discrimination Complaint Processing and EEO Requirements	SEEM	7 Jul 99
20.08	Equal Opportunity/Affirmative Action	AZAA-HRE	1 Jan 03
20.09	Dress and Grooming Standards for Civilian Attire	DEMA-JP-P	10Aug 01
25	Personnel, Military		
25.01	Uniforms/State Employees and Competitive Technicians	AZAA-ZB	7 Jul 99

APPENDIX B – POLICY LETTERS (continued)

DEMA PAM 10.01

12 May 2003

Letter No	Title	Proponent	Date
30	Public Affairs		
30.01	Civilian Distinguished Visitor (CDV)	AZAA-JP-A	7 Jul 99
30.02	Reports of Contact	DEMA-TAG	7 Jul 99
40	Finance		
40.01	Obligation of Funds	DEMA-JP-R	7 Jul 99
50	Property/Facilities Management		
50.01	State Property Management	DEMA-JP-R	7 Jul 99
50.02	Vacant		
50.03	Vehicle Restraint and Protective Systems	AZAA-PRT	7 Jul 99
50.04	State Asset Accountability	DEMA-JP-R	1 Apr 01
50.05	Registration, Titling and Licensing of DEMA-owned Vehicles and Trailers	DEMA-JP-R	1 Jun 02
60	Requests for Assistance or Equipment		
60.01	Vacant		
60.02	Search and Rescue Requests	DEMA-TAG	7 Jul 99
60.03	Vacant		
70	Risk Management/Loss Prevention		
70.01	DEMA Policy on Loss Control	DEMA-JP-P	7 Jul 99
80	Security		

APPENDIX C – AZNG Regulations and Other Related Internal Publications Index
 DEMA PAM 10.01

12 May 2003

AZ NGR Number and Title	Proponent	Date
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AZNG REGULATIONS

20-1	Military Aide to the Governor	DEMA-RM	1 Aug 96
20-2	Moral, Welfare and Recreation	DEMA-RM	1 Feb 97
30-1	Naming of Armories and Bases	DEMA-RM	1 Aug 96
50-1	Facilities Operations	AZAA-FMO	1 Aug 97
350-6	Range and Training Site Regulation	AZAA-PTO	1 Feb 93

NOTE: AZNG Regulations are approved through the General Staff and signed by the Governor.

Related STARC AZ Pamphlets

420-17	Armory Board Procedures	AZAA-FMO	1 Aug 97
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